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FINANCIAL SERVICES DEPARTMENT
BUDGET, FINANCE, & ECONOMIC AND COMMUNITY DEVELOPMENT DIVISIONS
NICOLA J. SAPP
DIRECTOR

SALLIE CLARK
WAYNE WILLIAMS
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Citizen Budget Oversight Committee ("CBOC") Meeting

Friday, June 6, 2008 at 12:30 p.m.

Pikes Peak Regional Building, 2nd floor Hearing Room

Voting Members Present: Patrick Carter, John Taylor, Terry Harris, Richard Williams, Teri

Goodall, Katherine Oakey, Ken Kile, Stephen Meyer, Leslie Cook, Bob Shirilla, Vicki Taylor,
Jan Doran, Steven Schneider, Victor Andrews.

Absent: Scott Turner, Nancy Lewis, Michael League

Non-Voting (Ex-Officio, Liaisons) Members Present: Steve Immel, Dr. John Burrington, Jeremy Milliman, Thomas
Rosazza, Jeff Eckhart, Curtis Lorash, Jane Fredman, Jeff Greene, Nicola Sapp.

Absent: Ed Browne, Steve Sery.

I. CALL TO ORDER

The meeting was called to order at 12:40 p.m.

II. MOTION TO ACCEPT LAST MEETING'S MINUTES

A motion was duly made and seconded and approved by a majority of the members present to
approve the minutes from last week's minutes as written.

III. PRESENTATIONS

CORONER – Robert Bux presented information regarding the Coroner's Office. An overview of
the history of the position of Coroner was given. Statutes for and the processes for death investigations
were discussed. Comparisons were shown for the budget, number of investigations, numbers of autopsies,
and the number of staff members between El Paso County, Denver and Arapahoe Counties. There was also
a presentation of the additional income generated through the services to other counties, the expenses that
are necessary for the office, and the inadequate facilities.

Some questions that were discussed were: Q: Do the files kept on sight remain confidential? A: The
Coroner Office's information is exempt from HIPAA and the office is extremely secure.

Q: Does the Coroner's Office use off site storage? A: Yes, after 2 years the information is kept off site.

Q: How is transportation provided? A: The costs are covered by Fleet.

Q: Is electronic storage/scanning used? A: The department does not have the staff, equipment, or
server space to accomplish that.

TREASURER – Sandra Damron presented an overview as to the responsibilities of the Treasurer's
Office and gave some statistics regarding the property taxes payable in 2008. An explanation of the
property valuation process was given, outlining the Gallagher Amendment, the mill levy, and how the
amount of taxes to be collected is calculated. Historical data was shown for the overall decrease in mill
levy over the last ten years. Information was also shown for the amounts of warrants, number of taxing
entities, number of letters and statements, staff, and total revenues and expenditures.

Discussion and questions centered around the mill levy and TABOR, where it was indicated that
prior BoCC's lowered the mill levy in the past more than was required or mandated. Also, it was discussed
whether or not any functions could be outsourced to a third party vendor.

ASSESSOR – Mark Lowderman presented an overview and discussed the responsibilities of the
Assessor's Office. There are 17 appraisers who must inspect and measure all new buildings and values are



reappraised every 2 years. The office is affected by such things as unfunded mandates, the Senior Homestead Exemption and the Disabled Veterans' exemption program. Some discussion and questions centered around how the office handles business personal property valuation, whether or not the Homestead Exemption creates a loss of revenue (no - the state backfills this reduction), how the reduction in property values will impact future revenue, Gallagher compliance, and how new constructions are assessed.

DEPARTMENT OF HEALTH – An overview of the Health Department was provided beginning with a list of mandates that the department must comply with. The structure of the department was discussed and the ten essential services of public health were shown. The budget was discussed showing that slightly over half of the revenues, mostly from contracts and grants, are restricted funds. Charts were explained showing that while the population of the County has increased, the local funding for the Health Department has steadily decreased and that El Paso County's per capita funding is the lowest in the state. It was discussed that with the cuts that have already been made, there would be fewer inspections of restaurants, child care centers and swimming areas and it was shown that many infectious diseases are on the rise. Comparisons were shown as to the number of residents served per Health Department FTE and budget needs, FDA minimum standards and requirements were outlined.

It was asked if comparative statistics between counties for restaurants and daycare could be provided. The question was also asked what would happen if the state mandates are not met. This is going to be further researched, but states don't have the resources to help with the inspections and investigations. There was also discussion regarding the potential for water quality (for example the salmonella outbreak in Alamosa) to be compromised, especially in the East where there is an increase for septics and wells. Currently the Health Department works with developers/subdivisions to ensure adequate water supplies.

DEPARTMENT OF HUMAN SERVICES – A presentation of the Department of Human Services was given, outlining the outcomes that are provided, the community partnerships that exist, and how the funding works. Statutory compliance and the County's role in the funding were also discussed. Statistics were given on many of the programs that DHS provides in the areas of: community safety, child protection, youth and adolescent services, adoptions, adult protection services, and assistance for needy families. The budget and the funding sources were discussed and a chart showing the block grant funding was given. It was stressed that amounts cut or reduced for various DHS programs actually amount to 5 – 8 times of a reduction due to and depending on the match level.

IV. Following the presentations, there was discussion as to how the remainder of the meetings will be handled. There will be 2 more meetings held the next two Fridays which will be the presentations of the Administrative Departments and the schedules are now being finalized. Determinations are also being made as to which evening Sheriff and District Attorney as a result of the cancellation of the May 30th meeting. On June 20th, the group will go through the strategies for recommendations. There will be updated information on the available revenues and amounts will be assessed to all of the programs which will then be ranked. It will be more detailed than the previous ranking and Jeff Greene and Nicola Sapp will be providing additional budget balancing options.

It was mentioned that if any member has ideas/suggestions or would like additional revenue or cost information to send the request in an email to the entire group or to Nicola Sapp.

V. The meeting was adjourned at 5:22 p.m.