

# EL PASO



# COUNTY

COMMISSIONERS:  
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## DEVELOPMENT SERVICES DEPARTMENT DRIVEWAY ACCESS PERMIT / WAIVER APPLICATION

File No. \_\_\_\_\_  
**Office Use Only**

Please note: All permits issued are for a SINGLE ACCESS POINT to a specific roadway unless otherwise expressly indicated by the permit issued. Permits expire within 90 days of issue; drainage construction must be substantially complete. Monuments within the ROW are not included with this permit; an EPC DOT *Encroachment Permit* may be required. Please call 520-6460 for information

**PLEASE PROVIDE ALL INFORMATION. INCOMPLETE APPLICATIONS WILL DELAY PROCESS. FEE PLUS SURCHARGE IS DUE AND PAYABLE AT TIME OF APPLICATION BY CASH OR CHECKS MADE PAYABLE TO: EL PASO COUNTY**

Date: \_\_\_\_\_ Name of Applicant: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_

**ACCESS APPLICATION ADDRESS:** \_\_\_\_\_

**SUBDIVISION, LOT AND BLOCK:** \_\_\_\_\_

**PROPERTY TAX SCHEDULE NUMBER:** \_\_\_\_\_  
( Information may be obtained by clicking on the Assessor's Real Estate Parcel Search on the county website or calling 520-6600.)

**OPEN-DITCH DRIVEWAY PRIMARY ACCESS:**  **SECONDARY ACCESS**  
Proposed single access point onto an El Paso County public road constructed with **open ditch drainage** (NOT curb and gutter).  
Re-inspection of the completed driveway platform and applicable culvert installation must be scheduled within 90 days of permit issue by calling (719) 520-6819.

**CURB AND GUTTER PRIMARY DRIVEWAY ACCESS:**  **SECONDARY ACCESS**  
Proposed single access point onto an El Paso County public road constructed with **curb and gutter drainage** (not open-ditch).

**COMMERCIAL DRIVEWAY ACCESS:**  
(Submit a copy of the El Paso County Development Services approved Site Development or Site Plan with your application. The submitted copy will remain on file and will not be returned to the applicant.)

**DRIVEWAY ACCESS WAIVER:**  
A Driveway Access Waiver will be issued for access onto a road not platted as El Paso County right-of-way within unincorporated El Paso County subsequent to county confirmation. The applicant may be required to submit additional documentation.

**Below this line is for Office Use Only**

**Drainage Requirements:** \_\_\_\_\_ **Reviewed By:** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Additional Comments:** \_\_\_\_\_

Processed by \_\_\_\_\_ Date \_\_\_\_\_

2880 INTERNATIONAL CIRCLE, SUITE 110  
PHONE: (719) 520-6300



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FAX: (719) 520-6695

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