

*Minutes of the Tuesday, January 9, 2007  
El Paso County Park Advisory Board Meeting  
Board of County Commissioners Hearing Room  
27 East Vermijo – Third Floor*

Present: Jerry Bahner, Chair; Ed Browne; Jane Fredman; Warren Hill; Kimberly Tyler James; Chris Meyer; Ralph Townsend; and Dave Zook  
Absent: Juel Kjeldsen  
Staff: Tim Wolken, Cindy Olson, Donna Scheeter and Annie Stark

The following minutes are a summary of the proceedings. An audio duplication is available upon request at the El Paso County Parks & Leisure Services Administration Office.

1. Call to Order  
Chair Jerry Bahner called the meeting to order at 1:36 p.m.
2. Approval of Agenda  
**Jane Fredman made a motion to approve the agenda. Warren Hill seconded the motion and it passed unanimously (Juel Kjeldsen absent).**
3. Approval of Meeting Minutes  
**Warren Hill made a motion to approve the December 12, 2006 meeting minutes. Ed Browne seconded the motion and it passed unanimously (Juel Kjeldsen absent).**
4. Introductions  
None
5. Correspondence/Citizen Comments  
Tim Wolken commented on the email received from Alyce Dalzell regarding a Watershed presentation made by Allison Plute from the Leisure Services staff.
6. Monthly Report  
Tim Wolken updated the Park Advisory Board on the December 2006 activities and ongoing projects.
7. Subdivisions  
None

8. Reports

a) 2007 Sunshine Law Memorandum

Tim Wolken presented the Colorado Sunshine Law Memorandum to the Park Advisory Board and explained the Park Department's reporting requirements.

**Jane Fredman made a motion to approve the Colorado Sunshine Law Memorandum. Warren Hill seconded the motion and it passed unanimously (Juel Kjeldsen absent).**

b) 2007 Park Advisory Board Events

Tim Wolken reminded Board Members about the Palmer Lake Master Plan Meeting on January 23<sup>rd</sup> at 7:00 p.m. Park Board Members agreed to hold the Park Board Retreat on January 30, 2007 at 5:00 p.m. Wolken reminded the Board Members about the joint City/County Park Board meeting to be held on March 8, 2007 at 11:30 a.m. at a location to be determined. Board Members discussed their preference for a park tour of the northern district to be held on a Saturday morning in April. Staff will schedule a date and report back.

9. Board/Staff Comments

Miscellaneous comments were made by Board Members and staff.

10. Adjourn

The Park Advisory Board meeting adjourned at 1:56 p.m.

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Kimberly Tyler James, Board Secretary