

*Minutes of the Tuesday, March 13, 2007
El Paso County Park Advisory Board Meeting
Board of County Commissioners Hearing Room
27 East Vermijo – Third Floor*

Present: Jane Fredman; Warren Hill; Chris Meyer; Ralph Townsend; Jerry Bahner,
Juel Kjeldsen; and Dave Zook
Absent: Ed Browne and Kimberly Tyler James
Staff: Tim Wolken, Tammie Gutierrez, Neil Katz, Brian Kay, and Annie Stark

The following minutes are a summary of the proceedings. An audio duplication is available upon request at the El Paso County Parks & Leisure Services Administration Office.

1. Call to Order
Chair called the meeting to order at 1:36 p.m.
2. Approval of Agenda
Jane Fredman requested the agenda items be adjusted to address issues involving members of the audience earlier on the agenda.

Warren Hill made a motion to approve the agenda with changes. Ralph Townsend seconded the motion and it passed unanimously (Ed Browne, Kimberly Tyler James and Dave Zook absent).

3. Approval of Meeting Minutes
Jane Fredman made a motion to approve the February 13, 2007 meeting minutes. Warren Hill seconded the motion and it passed unanimously (Ed Browne, Kimberly Tyler James and Dave Zook absent).
4. Introductions
None
5. Correspondence/Citizen Comments

Tim Wolken commented on two letters received from General William Mitchell High School for the Senior Seminar and a letter from a second grader named Gabe stating why he liked Fox Run Regional Park.

Dave Zook arrived at 1:45 p.m.

6. Monthly Report
Tim Wolken updated the Park Advisory Board on the February 2007 activities and ongoing projects.
7. Subdivisions

- a) PP-07-002 19515 Draco Drive Rezone
- b) SF-07-002 Cherry springs Ranch Phase I
- c) SP-07-004 Forest Edge Estates
- d) SP-07-006 Fountain Valley Ranch Filing 6E
- e) PP-07-001 High Street Subdivision Rezone
- f) SP-07-005 Patriot Village
- g) PU-06-017 Sanctuary in the Pines March 2007
- h) SF-07-004 The Trails Filing No. 9

Warren Hill made a motion to endorse staff recommendations for subdivisions “a” through “f” and “h”. Jane Fredman seconded the motion and it passed unanimously with Jane Fredman abstaining from voting on subdivision “d”. (Ed Browne and Kimberly Tyler James absent).

Juel Kjeldsen made a motion to endorse staff recommendations for subdivision “g”. Jane Fredman seconded the motion and it passed unanimously (Ed Browne and Kimberly Tyler James absent).

8. Reports

a) Mountain Biking Trails

Brian Kay presented a proposal to construct a mountain biking trail in Bear Creek Regional Park. Kay reviewed the planned trail location, potential funding sources, and development timetable.

Wolken reviewed three options for Park Board consideration:

1. Direct staff to host an open house to obtain public input and report back to the Park Board at the April meeting.
2. Direct staff to host an open house to obtain public input and if favorable, encourage staff to proceed with the construction of Phase 1 of the trails.
3. Direct staff to include the trails on the proposed updated Master Plan for Bear Creek Regional Park that will be completed this summer. With favorable public reaction, proceed with the development of the trails after the updated Master Plan has been approved.

Dave Zook made a motion to approve Option 2. Chris Meyer seconded the motion and it passed unanimously (Ed Browne and Kimberly Tyler James absent).

b) Pineries Ranch Project

Tim Wolken presented the Pineries Ranch Project that included a site plan, draft park lands agreement, and draft conservation easement. Wolken also introduced Kevin Tanski, Executive Director for the Palmer Land Trust, who commented on the project.

After discussion, **Warren Hill made a motion to endorse recommendation. Jane Fredman seconded the motion and it passed unanimously (Kimberly Tyler James and Ed Browne absent).**

c) Administration Manual & Introductions

Annie Stark introduced new employees: Tammie Gutierrez, Administration Technician and Dana Nordstrom, Community Outreach Coordinator.

Annie Stark presented the draft Administration Manual that includes procedures for the administrative functions of the Parks and Leisure Services Department.

Dave Zook made a motion to endorse the Administration Manual as presented. Chris Meyer seconded the motion and it passed unanimously (Ed Browne and Kimberly Tyler James absent).

9. Board/Staff Comments
None

10. Adjourn
The Park Advisory Board meeting adjourned at 3:27 p.m.

Kimberly Tyler James, Board Secretary