

*Minutes of the Tuesday, November 13, 2007
El Paso County Park Advisory Board Meeting*
Board of County Commissioners Hearing Room
27 East Vermijo – Third Floor

Present: Jerry Bahner, Chair; Ed Browne; Jane Fredman; Warren Hill; Kimberly Tyler James; Juel Kjeldsen; Chris Meyer; and Dave Zook
Absent: Ralph Townsend
Staff: Tim Wolken, April Champion, Neil Katz, Todd Marts, Dana Nordstrom, Cindy Olson, Annie Stark and Jerry Westling

The following minutes are a summary of the proceedings. An audio duplication is available upon request at the El Paso County Parks & Leisure Services Administration Office.

1. Call to Order
Chair Jerry Bahner called the meeting to order at 1:32 p.m.
2. Approval of Agenda
Kimberly Tyler James made a motion to approve the meeting agenda. Warren Hill seconded the motion and it passed unanimously (Jane Fredman and Ralph Townsend absent).
3. Approval of Meeting Minutes
Warren Hill made a motion to approve the October 9, 2007 meeting minutes. Kimberly Tyler James seconded the motion and it passed unanimously (Jane Fredman and Ralph Townsend absent).

Jane Fredman arrived at 1:34 p.m.
4. Introductions
None
5. Correspondence/Citizen Comments
Tim Wolken commented on letters/emails received by the Parks Department.
6. Monthly Report
Tim Wolken updated the Park Advisory Board on the October, 2007 activities and ongoing projects.
7. Subdivisions
The following subdivision was presented to the Park Board for discussion and / or endorsement:
 - a. VA-07-000 Britton Wholesale Nursery

Neil Katz reported that changes would need to be made to Subdivision “a” and asked that it be tabled until the December meeting.

Jane Fredman made a motion to table subdivision “a”. Ed Browne seconded the motion and it passed unanimously (Ralph Townsend absent).

8. Discussion/Action Items

A. Facility Use Guide

Annie Stark presented the proposed Facility Use Guide that outlines department procedures regarding the rental of park facilities for private use.

After discussion, **Jane Fredman made a motion to endorse the proposed Facility Use Guide. Chris Meyer seconded the motion and it passed unanimously (Ralph Townsend absent).**

B. House Sale Proposal

Tim Wolken provided an updated memorandum from staff on additional research the Board requested regarding the potential sale of the houses located at Fox Run Regional Park and Fountain Creek Regional Park.

Warren Hill suggested each house be handled as a separate issue.

After discussion regarding the Fox Run Regional house, **Jane Fredman made a motion to recommend the County maintain ownership. Chris Meyer seconded the motion and the motion passed (Ed Browne opposed; Ralph Townsend absent).**

After discussion regarding the Fountain Creek house, **Dave Zook made a motion the County maintain ownership. Kimberly Tyler James seconded the motion and it passed unanimously (Ralph Townsend absent).**

C. OHV Park Grant

Tim Wolken provided details on the proposed Off-Highway Vehicle (OHV) project and requested endorsement from the Park Board to submit a grant application to Colorado State Trails (OHV Recreation Fund) to provide funding to secure property for the OHV Park.

After discussion, **Ed Browne made a motion to endorse the proposed grant application to Colorado State Trails. Jane Fredman seconded the motion and the motion passed (Juel Kjeldsen abstained; Ralph Townsend absent).**

9. Board/Staff Comments

Miscellaneous comments made by Board Members and Park Staff.

10. Adjourn
The Park Advisory Board meeting adjourned at 2:59 p.m.

Kimberly Tyler James, Board Secretary