

*Minutes of the Tuesday, March 11, 2008
El Paso County Park Advisory Board Meeting
Board of County Commissioners Hearing Room
27 East Vermijo – Third Floor*

Present: Jerry Bahner, Chair; Ed Browne; Jane Fredman; Warren Hill; Kimberly Tyler James; Juel Kjeldsen; Chris Meyer; Ralph Townsend and Dave Zook
Staff: Tim Wolken, Neil Katz, Todd Marts, Dana Nordstrom, Cindy Olson, Rock Spencer, Annie Stark and Jerry Westling

The following minutes are a summary of the proceedings. An audio duplication is available upon request at the El Paso County Parks & Leisure Services Administration Office.

1. Call to Order
Chair Jerry Bahner called the meeting to order at 1:30 p.m.
2. Approval of Agenda
Warren Hill made a motion to approve the meeting agenda as presented. Dave Zook seconded the motion and it passed unanimously.
3. Approval of Meeting Minutes
Jane Fredman made a motion to approve the February 12, 2008 meeting minutes. Ed Browne seconded the motion and it passed unanimously.
4. Introductions
None
5. Correspondence/Citizen Comments
Several citizens made comments regarding the proposed OHV Park.
6. Monthly Report
Tim Wolken updated the Park Advisory Board on the 2008 February activities and ongoing projects.
7. Subdivisions
The following subdivisions were presented to the Park Board for discussion and / or endorsement:

Information Only Items:
 - a) SP-08-002 Elk Ridge
 - b) SP-08-001 Jor-lan
For Endorsement:
 - c) PUD-08-003 Cathedral Pines

After general discussion was held regarding the subdivisions, **Dave Zook made a motion to endorse staff recommendations for Cathedral Pines, subdivision “c”. Ed Browne seconded the motion and the motion passed (Juel Kjeldsen opposed; Jane Fredman abstained).**

8. Information/Action Items

A. OHV Park Master Planning Process

Tim Wolken presented a memorandum regarding the master planning process for the proposed OHV Park.

Warren Hill left at 2:16 p.m.

B. 2009 Budget Process

Tim Wolken presented a brief overview of the Citizens’ Budget Oversight Committee, established by the Board of County Commissioners, to assist with the development of the 2009 budget. Wolken explained that staff has been asked to switch to a program budgeting process that assigns all costs to a specific business unit. Park Advisory Board members Jane Fredman and Ed Browne agreed to share the ex-officio responsibilities as representatives to this Committee.

C. Lease Agreement - Villavicencio

Rock Spencer presented the proposed license agreement with Carlos G. Villavicencio Jr. to address the encroachment of his property on County right-of-way.

After discussion, **Dave Zook made a motion to support staff endorsement for the proposed license agreement. Kimberly Tyler James seconded the motion and the motion passed unanimously (Warren Hill absent).**

9. Board/Staff Comments

None

10. Adjourn

The Park Advisory Board meeting adjourned at 4:44 p.m.

Kimberly Tyler James, Board Secretary